

**Minutes  
Citizens' Advisory Committee Meeting**

**2570 W. International Speedway Blvd., Suite 120  
Daytona Beach, FL 32114-4185**

**Members Present:**

Donald Smart  
Malcolm Smith  
Ferd Heeb  
Gilles Blais  
P.J. Arvidson, Chairperson  
Bob Storke  
Peter Hauser  
Susan Elliott  
Don Romanik  
Bobby Ball  
Dan D'Antonio  
Tomm Friend  
Heather Blanck  
Mary Schoelzel (non-voting)  
Karl Welzenbach (non-voting)

**Representing:**

Daytona Beach  
DeLand  
Edgewater  
Holly Hill  
New Smyrna Beach  
Orange City  
Ormond Beach  
Pierson  
Ponce Inlet  
Port Orange  
Volusia County  
Volusia County  
Votran  
FDOT District V  
MPO Staff

**Members Absent:**

J. NeJame (excused)  
Lary Galphin (excused)

**Representing:**

Flagler Beach  
Volusia County

**Others Present:**

Pamela Blankenship, Recording Secretary  
Bob Keeth  
Stephan Harris  
Lois Bollenback  
Melissa Booker  
Jon Cheney  
Gary Huttman  
Nadine Collard

**Representing:**

MPO Staff  
MPO Staff  
MPO Staff  
MPO Staff  
VC Traffic Engineering  
VC Traffic Engineering  
Burgess & Niple  
West Volusia

**I. Call to Order / Roll Call / Determination of Quorum**

The meeting of the Volusia County Metropolitan Planning Organization (MPO) Citizens' Advisory Committee (CAC) was called to order at 1:30 PM by Chairperson P.J. Arvidson. The roll was called and it was determined that a quorum was present.

## II. Consent Agenda

- A) Approval of August 18, 2009 CAC Meeting Minutes
- B) Approval of Resolution 2009-22 Amending the FY 2009-2010 Unified Planning Work Program

**MOTION:** *Mr. Storke moved to approve the Consent Agenda. The motion was seconded by Mr. Smith and carried unanimously.*

## III. Action Items

- A) **Review and Recommend Approval of Resolution 2009-23 Amending the FY 2008/09 – 2012/13 and 2009/10 - 2013/14 Transportation Improvement Programs (TIPs) to Replace the US 1 Sidewalk Project in Edgewater with the SR 40 Multi Use Trail in Ormond Beach**

Ms. Bollenback explained that the US 1 sidewalk project ran into obstacles which the City of Edgewater was unable to resolve. The MPO has since been directed to go to the next project on the adopted ARRA priority list of Enhancement projects. The next two projects are various phases of the SR 40 multi use trail in Ormond Beach. Staff has been working with FDOT to get the paperwork and permits completed which are necessary for the project to move forward. A TIP amendment is necessary to replace the US 1 sidewalk project in Edgewater with the SR 40 multi use trail in Ormond Beach from I-95 to Breakaway Trail.

Mr. Heeb asked what the problem was with the Edgewater project.

Ms. Schoelzel replied that the utilities needed to be relocated at a cost of over \$100,000 and there was surveying which needed to be done (\$30,000) as well as permitting issues. These were unforeseen issues.

Mr. Heeb noted that none of the Stimulus money is now going to be spent in Edgewater.

Mr. Storke questioned the difference between the amount of the Ormond Beach project cost and the amount of Stimulus funds.

Ms. Schoelzel replied that any cost overruns will be the responsibility of Ormond Beach.

**MOTION:** *Mr. Storke moved to recommend approval of Resolution 2009-23 amending the FY 2008/09 – 2012/13 and 2009/10 - 2013/14 Transportation Improvement Programs (TIPs) to replace the US sidewalk project in Edgewater with the SR 40 Multiuse Trail in Ormond*

***Beach. Mr. Hauser seconded the motion and it carried with Mr. Heeb voting in opposition.***

**B) Review and Recommend Approval of Amended Resolution 2009-08 Including the Requirement of Local Matching Funds for Feasibility Studies**

Ms. Bollenback stated that each year the MPO sets aside \$100,000 for feasibility studies and in the past those funds were treated like planning funds, the entire amount went towards funding those projects studied. FHWA has since clarified that these funds are not planning funds and cannot be used as such. A match must be applied: roughly 9% from the State and 9% from the locals. The MPO must now require a local match. When a local jurisdiction submits an application for a feasibility study, the MPO will get a consultant to provide an estimate and notify the local jurisdiction what their match would be. At that time, the city can either agree to proceed or not.

Mr. Welzenbach noted that the average cost of a study is \$12,000, leaving a local match of less than \$1,200.

Mr. Heeb commented that this will penalize the less fortunate cities.

Mr. Welzenbach reiterated that this is a Federal requirement. Prior to this, FDOT covered the cost and allowed a soft match (in-kind contributions). FHWA is now saying that this cannot be done. The hard match is 9.035%. There are two options: the MPO can go to the locals and say it will put up 89%, the State will match 9.035% and the city needs to match 9.035% - on average, that is less than \$1,200 per study, adding that he understood some cities take in less money but he believes the cities can afford \$1,200 per year.

Mr. Heeb explained that his point is that this is a rule of law and yet the CAC is being asked to approve it; why does the CAC need to approve it?

Mr. Welzenbach replied the CAC is not being asked to approve it. The second option is for the MPO to pay the local share with the assessments it collects from the cities. This would cost the MPO about \$14,000 per year. The resolution the CAC is being asked to recommend for approval asks the locals to pay the local match; however, the CAC can also recommend that the MPO pay the local match.

Mr. Romanik asked if the resolution can be modified to say the cities can apply to the MPO for additional funds to pay the local match if needed (but that does not necessarily mean they will get it).

Mr. Welzenbach stated that all cities would express a need and request funding.

Mr. Cheney stated that once a feasibility study is done, the smaller cities will have a better idea of what the project will cost. He added that he recommends that a city

could only apply for two feasibility studies, after which the city would have to pay the match.

Mr. Hauser asked what it means if this resolution is not approved.

Mr. Welzenbach replied that currently there is a hold on all feasibility studies until a decision has been made.

Ms. Bollenback suggested that the MPO could opt to pay for all the feasibility studies until the end of the calendar year at which time this issue be addressed again.

Mr. Romanik noted that he would prefer not to have to do something that would need to be changed in the future. He suggested that the resolution be written the way it should be instead of having to fix it later.

Mr. Welzenbach stated that if the MPO has an application process, it would have to come up with a way of determining criteria and a methodology for defining fiscal distress.

**MOTION:** *Mr. Storke moved to recommend approval of amended Resolution 2009-08 including the requirement of local matching funds for feasibility studies. Mr. Blais seconded the motion.*

Mr. Friend asked about the studies which were ongoing and had been led to believe the local matches were covered.

Mr. Welzenbach replied that he would recommend that the MPO cover the remaining costs of the two ongoing feasibility studies.

***The motion carried with Mr. Heeb voting in opposition.***

**C) Review and Recommend Approval of Volusia County Pavement Condition Survey PCI Index Ranking for Additional Stimulus Funding**

**MOTION:** *Mr. Smith moved to recommend approval of the Volusia County Pavement Condition Survey PCI Index Ranking for additional Stimulus funding. The motion was seconded by Mr. Blais and carried with Mr. Heeb voting in opposition to the motion.*

**D) Motion to Recommend Allocation of Remaining \$213,000 in ACSA Funds**

Ms. Bollenback explained that due to the swap of funding in the last few months, there was \$213,000 remaining in ACSA funds. She asked what the committee would like to do with that money and referred to the priority project lists that had been handed out to the members.

Mr. Cheney noted that in reference to the two projects, SR 5A @ US 92 and SR A1A @ Lyndhurst, the County had contacted FDOT to see if they wanted to retain the projects on the list and still had not heard back from them. He had told FDOT that the projects would be kept on the list for this year.

Mr. Welzenbach noted that only one turn lane could be funded because of the cost.

Ms. Schoelzel stated that if the MPO wants the project and she programs it, it will be budgeted.

Mr. D'Antonio suggested funding project #1, the LED signal replacements, because it is countywide, as well as the Hull Road improvement.

Mr. Welzenbach commented that the County had done all of their traffic signals and are willing to do all of the cities signals but are asking the cities to commit to help with the funding. None of the cities, with the exception of Daytona Beach have agreed.

Mr. Cheney stated that when the County spoke to FDOT about the cost estimates for their projects, construction, engineering and inspection funds were not programmed into the estimates; therefore, the estimates will need to be revised. Other cities may need to revise their costs as well. He asked that this be brought back to the public works directors one more time to make sure there are no cost overruns.

Mr. Welzenbach replied that the estimates from the local governments are what they asked for; if there are any overruns, those jurisdictions are responsible for it. He recommended doing the SR 5A (Nova Road) northbound right turn lane and asked if that project was Volusia County's priority.

**MOTION:** *Mr. Hauser moved to recommend the remaining \$213,000 in ACSA funds be allocated for the SR 5A Nova Road project. The motion was seconded by Mr. Smart.*

Chairperson Arvidson encouraged the members to go back to their cities and stress that this needs to be done.

***The motion carried unanimously.***

**E) Review and Recommend Selection of Preferred Land Use Scenario for Developing the Year 2035 Long Range Transportation Plan**

Ms. Bollenback gave a PowerPoint presentation on the various land use scenarios the local jurisdictions have chosen to use. She explained that there are future land use maps that will be adopted as part of the Long Range Transportation Plan. The cities were encouraged to move towards a land use plan that is closer to the "How Shall We Grow?" vision. She explained that the MPO will be going out over the next few months and speaking with the public to get their opinion regarding transportation options and land use. She encouraged the CAC members to talk to their MPO Board

representatives and technical staff in an effort to make sure that everyone is on the same page.

Ms. Bollenback went over the cities that indicated they would like to use their adopted Comprehensive land use plans (FLUM):

- DeBary
- Lake Helen
- Pierson
- Ponce Inlet
- Oak Hill
- New Smyrna Beach
- Daytona Beach
- Holly Hill
- South Daytona
- Daytona Beach Shores

There are also jurisdictions that acknowledge there are going to be changes or they want to explore changes from what is currently in their adopted comprehensive plan:

- Edgewater
- Deltona
- Port Orange
- Volusia County
- Ormond Beach

Ms. Bollenback reviewed the individual city maps with accommodations.

***MOTION: Ms. Elliott moved to recommend approval of the selection of preferred land use scenario for developing the 2035 Long Range Transportation Plan. The motion was seconded by Mr. Blais.***

Discussion continued.

Mr. Smith commented that he would like to hear what the TCC has to say, and recommended postponing this item until the October CAC meeting so more information can be obtained.

Mr. Heeb asked who received this information.

Ms. Bollenback replied the local jurisdictions planners and technical representatives were provided with the information. Workshops on both sides of the County were held, as well as one on one follow up meetings. She reminded the CAC members that this was just a general area representation and not meant to be looked at on a detailed level.

Mr. Smith stated that he would like to vote the way that the City of DeLand wants him to.

Ms. Bollenback replied that if DeLand wants something different than what has been discussed, changes can still be made. This is just one aspect of the Long Range Transportation Plan. She also reminded the members that this information was

presented last month and members were encouraged to have that dialogue with their respective cities.

*The motion carried with Mr. Smith voting in opposition to the motion.*

**F) Discussion and Recommendation Regarding the MPO's Role in SB 360 Local Mobility Plans for TCEA's**

**MOTION:** *Mr. Smith moved to postpone Action Item F until the October CAC meeting due to a lack of time. The motion was seconded by Mr. Storke and carried unanimously.*

**IV. Presentation and Status Reports**

**A) FDOT Report**

Ms. Schoelzel reported that the Stimulus projects are going well in Volusia County and are on schedule. There have been two bid openings, one in New Smyrna Beach and the other in Port Orange.

**B) Volusia County Construction Report**

Mr. Cheney reported that the Rhode Island extension to the west of US 17/92 in the Orange City area will be opening on September 29<sup>th</sup>.

**V. Staff Comments**

Ms. Bollenback noted that there was an updated table in the agenda regarding the activity on the TIA Guidelines and an update would be given next month as well.

**VI. CAC Member Comments**

There were no CAC member comments.

**VII. Press/Citizen Comments**

There were no press or citizen comments.

**VIII. Adjournment**

The meeting adjourned at 2:55 p.m.