

Minutes
Technical Coordinating Committee Meeting
2570 W. International Speedway Blvd., Suite 120
Daytona Beach, FL 32114-4185

Members Present:

Mike Marcum
Carl Schweizer
Stewart Cruz
Mike Holmes
A. Shawn Collins
Doug Gutierrez
Don Findell
Mark Rakowski
Jim Smith
Aref Joulani
Bill McCord
John Dillard
Larry LaHue
Jon Cheney
Mary Schoelzel
Marian Ridgeway
Karl Welzenbach (non-voting)

Members Absent:

Anthony Gonzalez
Darren Lear
Jim Kerr (excused)
Ric Goss
Heather Blanck (excused)

Others Present:

Pamela Blankenship, Recording Secretary
Jean Parlow
Bob Keeth
Stephan Harris
Lois Bollenback
Melissa Booker
Melissa Yoon
Robert Boggs
Ron Paradise
P. Peter Merens
Heather Shapiro
Fred Ferrell

Representing:

Daytona Beach
DB Int'l Airport
Daytona Beach Shores
DeLand
Deltona
Holly Hill
Lake Helen
New Smyrna Beach
Oak Hill
Ponce Inlet
Port Orange
South Daytona
VC EMS
VC Traffic Engineering
FDOT District V
VC School Board
MPO Staff

Representing:

DeBary
Edgewater
Orange City
Ormond Beach
Votran

Representing:

MPO Staff
MPO Staff
MPO Staff
MPO Staff
MPO Staff
VC Traffic Engineering
Ponce Inlet
Palm Coast
Deltona
LAP Consulting Group
Kimley-Horn & Associates
TEDS, Inc.

I. Call to Order / Roll Call / Determination of Quorum

The meeting of the Volusia County Metropolitan Planning Organization (MPO) Technical Coordinating Committee (TCC) was called to order at 3:10 p.m. by Chairman Doug Gutierrez. The roll was called and it was determined that a quorum was present.

II. Consent Agenda

A) Approval of June 16, 2009 TCC Meeting Minutes

MOTION: Mr. Cheney moved to approve the June 16, 2009 TCC meeting minutes. The motion was seconded by Mr. Holmes.

Mr. McCord noted minor grammatical corrections to the minutes: removal of "FDOT" on page 5 and replacement of "and" with "they" on page 7.

The motion to approve the June 16, 2009 TCC meeting minutes as amended carried unanimously.

III. Action Items

A) Review and Recommend Approval of Resolution 2009-19 Amending the FY 2008/09 - 2012/13 and 2009/10 - 2013/14 Transportation Improvement Program (TIPs)

Mr. Welzenbach stated that the MPO has requested the amendment of two Transportation Improvement Programs (TIPs). He explained the difference between the Federal and State fiscal years and how it affects the Transportation Improvement Program's. Two separate motions regarding the TIP's are being requested: the first is to amend the TIP to reflect the State's Work Program. This year, there was a significant amount of unobligated money the MPO was unaware of, which was identified by FDOT. In June, the TCC, CAC and MPO Board made a decision on which projects would be funded with the unobligated funding (contingent on a deadline of September 30, 2009). Since that time, the Federal Government has moved that deadline forward to August 24, one day prior to the MPO meeting. Therefore, Volusia County is faced the possibility of losing all of its unobligated funds, \$3.6 million dollars. FDOT has been working with the MPO to come up with a solution to this problem. FDOT has identified a project that could cover the cost of the unobligated funds: the repaving of SR A1A. The money for that project is state money and it is already in the Work Program. FDOT is recommending swapping the ACSA money from SR A1A and placing it on the projects that we agreed to expend the unobligated XU funds on, while taking the unobligated XU funds and putting them on SR A1A. Nothing will be lost and the MPO will have met the obligation requirements. There is one issue: XU funds require a local match of 25%; the funds for SR A1A do not require a local match. MPO staff does not feel the local match policy should be

changed and is recommending that the TCC agree to the transfer of funds with a 25% local “contribution”. He added that the MPO has letters of confirmation from most of the cities on the list agreeing to the 25% local match.

MOTION: *Mr. Cheney moved to recommend approval of the rollover of the FDOT project funds for FY 2008/09 – 2012/13 and FY 2009/10 – 2013/14 Transportation Improvement Programs. Mr. Collins seconded the motion and it carried unanimously.*

Mr. Cheney requested that the XU applications be modified in the future to account for design phase costs. In addition, Volusia County has declined the application for the Orange Camp right turn lane and requested that the project be dropped. He noted that he agrees with swapping the funds, but does not know if he is in agreement with retaining the 25% match.

Mr. Welzenbach replied that ACSA funds do not require a match; however, the State DOT is amenable to leveraging the Federal money it controls. The match can be programmed.

Mr. Cheney asked if Volusia County will be contributing the money for the Orange Camp right turn lane back to the MPO, and if so, how far does that go towards filling the gap of the 25% match.

Mr. Welzenbach noted that 25% of \$3.6 million dollars is not \$125,000. He added that if the MPO does not require a local match, projects will drop off the list.

Ms. Schoelzel noted that some of the local agencies have said that they need to go back and check their cost estimates because they were unsure if they were still accurate. Some also wanted to speak with their managers because their budgets have been changed and they weren't sure they were going to be able to commit to current year programming.

Mr. Welzenbach asked the TCC members which communities have decided they cannot afford the 25% local match.

Mr. McCord indicated that Port Orange may not be able to make the commitment because they are taking on all of the projects at once in such a short period of time. They had believed it would be at least a year before construction began. In addition, the Port Orange Trail's cost estimate was done in 2006 and therefore, it may increase.

Ms. Schoelzel added that whatever funds the MPO gives to FDOT, those funds are what they will program for that phase (for the ACSA funds). For the XU

funds, FDOT wants a commitment from the local agencies stating they will be expending the funds within that current year.

Mr. Cheney stated that design can only be done in FY 09/10 and construction in FY 11/12.

Mr. Welzenbach noted that three fiscal years are actually being looked at: the current year (design), next year (lag year) and 2011/12 (construction). He asked the TCC members again if there were any communities that could no longer commit to the local 25% match.

Mr. Cheney replied that Volusia County could still commit.

Mr. McCord asked if there would be a problem with retaining the project that Port Orange still did not have all the right of way on because of the switching of the source of funds.

Ms. Schoelzel replied that it probably would affect the project because there are a number of issues with that project. FDOT's right of way person did not feel comfortable putting Port Orange's project into the Work Program because they did not think it would meet the time requirements for funding. She added that she believed FDOT had requested further information from the City of Port Orange.

Mr. McCord stated he had not received any requests for further information from FDOT. He added that they were moving forward to prepare a resolution and schedule this as a council agenda item.

Ms. Schoelzel stated that if they could certify the right of way stating that it is either owned by Port Orange or given by contribution, there may not be an issue. She added that she thought there was also a problem with the homeowners association.

Mr. McCord replied that he did not want to remove the project at this time due to unresolved right of way.

Ms. Bollenback asked if it was necessary to have the right of way certified in the design phase or if it could be done in the construction phase.

Ms. Schoelzel replied that Mr. Tom Moscoso, FDOT, had said it had to be certified in the design phase, adding that she would check with him again.

MOTION: *Mr. Cheney moved to recommend the approval to swap the XU funds on SR A1A for the ACSA funds on SR A1A, while retaining*

the 25% local contribution from the local agencies. In addition, the recommendation includes modifying the XU project descriptions to include appropriate design phase on the XU projects and to delete the Orange Camp Road westbound right turn lane project. Mr. Findell seconded the motion.

Mr. Welzenbach asked if the motion also included the removal of Port Orange's FPL project.

Ms. Schoelzel requested that Port Orange wait until to make that decision, giving her time to speak with Mr. Moscoso.

The motion carried unanimously.

B) Review and Recommend Approval of Amending Resolution 2007-22 Transportation Impact Analysis

MOTION: Mr. Cheney moved to recommend approval of amended Resolution 2007-22 allowing Flagler County extra time to abide by the TIA guidelines until the MPO can work out any additional language or edits to the Guidelines. The motion was seconded by Mr. Collins and carried unanimously.

Mr. Welzenbach stated that amended Resolution 2007-22, adopting the Transportation Impact Analysis (TIA), was originally adopted in 2007 and required all local jurisdictions to adopt, by reference, the MPO's TIA Methodology prior to the adoption of the LRTP or November 2009, whichever comes first. Since that time, it has come to staff's attention that Flagler Beach and Beverly Beach were not referenced in the TIA, nor was there any reference to Flagler County.

C) Review and Recommend Approval of Resolution 2009-18 Supporting the Reclassification of County Road 305 as a Rural Major Collector

MOTION: Mr. Cheney moved to recommend approval of Resolution 2009-18 supporting the reclassification of County Road 305 as a Rural Major Collector. The motion was seconded by Mr. McCord.

Mr. Holmes noted that the resolution should state rural minor collector instead of rural local.

The motion, as amended, carried unanimously.

D) Presentation of the Final Report on the Countywide Traffic Signal Emergency Preemption Study and Recommendation to Accept Report

Mr. Fred Ferrell, Traffic Engineering Data Solutions, Inc., gave a PowerPoint presentation on the Countywide Traffic Signal Emergency Preemption Study.

MOTION: *Mr. Cheney moved to recommend acceptance of the Countywide Traffic Signal Emergency Preemption Study report. The motion was seconded by Mr. Findell and carried unanimously.*

E) Appointment of LRTP Subcommittee Members

Ms. Bollenback stated that in previous years, the Long Range Transportation Plan (LRTP) Subcommittee consisted of all the members of the TCC, CAC, BPAC and TDLCB. This year, the MPO is asking for three or four volunteers from each of the MPO's committees. The kick-off meeting will be in September and the first phase will be public outreach, which will include the Strings & Ribbons game.

The following TCC members volunteered:

- Jon Cheney, Volusia County
- Bill McCord, Port Orange
- Mike Marcum, Daytona Beach
- Ron Paradise, Deltona
- Chad Lingenfelter, New Smyrna Beach
- Blanche Hardy, DeLand

F) Appointment of Bylaws Subcommittee Members

Ms. Bollenback explained that the MPO Board has spent the last three months reviewing their bylaws and requested that each of its committees do the same. It is estimated that it will take about three meetings.

The following TCC members volunteered:

- Doug Gutierrez
- Melissa Booker
- Stewart Cruz

IV. Presentation and Status Reports

A) Presentation on the Draft Comp Plan and Accommodated Land Use Scenarios

Ms. Lois Bollenback gave a PowerPoint presentation on the draft comp plan and accommodated land use scenarios being developed for the 2035 Long Range Transportation Plan. Generally, there is a standard approach to updating the

Long Range Transportation Plan. However, for this Long Range Transportation Plan update, the approach will be different. The Central Florida Region has undergone an enormous effort to develop a regional vision called “How Shall We Grow?” out to the year 2050. All of the Central Florida planning areas have signed on to this vision. The MPOs in District Five, along with FDOT, have agreed to follow a consistent approach, developing an accommodated land use “vision” model. The vision is compared to the local communities comp plans to see where there are differences. It is then decided by the cities how close to the “vision” they can come. Workshops have been held in East and West Volusia County where the generalized land use map was shown and it was also compared with the LUCIS model. Follow up meetings with most of the cities were also held to get one on one feedback. At this point, we are trying to understand the accommodated land use map so that everyone is on the same page about what will be adopted. There are not a lot of changes in the accommodated land use model when compared to the local comp plans.

Ms. Bollenback clarified that the MPO’s role is not to dictate what and where the local agencies future growth will be, but to represent their thoughts about where they are likely to be headed. She requested that the TCC members speak with their MPO Board members to go over their land use maps. Once a plan is adopted by the MPO Board, the information will then be transmitted to FDOT, who, in turn, will feed it into a traffic model. The land use scenario will be brought back to the committee next month for approval.

Mr. Collins asked if the update to the Long Range Transportation Plan will assume SB 360 is in place. He also asked what the difference was between the current approach and previous ones.

Ms. Bollenback replied that SB 360 is in place and at some point we will have to move forward with developing plans. It will be a challenge for us to accommodate SB 360. She added that we are predicting where we are going to grow; it is a leap of faith. We are trying to frame the discussion differently than we have in the past; rather that start with the problem and fix it, we are starting by identifying “what you want to see in your community and what are the best ways to address those needs”. The discussion places greater emphasis on future desires rather than previous trends.

Mr. Smith asked about the Miami Corporation project.

Ms. Bollenback replied that projects that are more fully developed will be included in the Long Range Transportation Plan update; therefore, the Miami Corporations’ Farmton project most likely would not be in this update.

B) Review and Discussion of Second Round of Project Selections for ARRA Funds

Mr. Welzenbach explained that some of the slides in the Volusia County Pavement Conditions Surveys report, by Traffic Engineering Data Solutions, Inc., were identified incorrectly. The public works directors will be reviewing the report and it will be brought back through the committees in September.

C) Presentation and Update on the Volusia County Concurrency Data Management Screening Tool and the Implementation Schedule

Mr. Bob Wallace, Tindale-Oliver & Associates, gave a PowerPoint presentation on the Volusia County Concurrency Data Management Tool and its implementation schedule.

Mr. Holmes asked if the data management screening tool was going to be used for TIA's after it was adopted.

Mr. Marcum asked if the concurrency data management screening tool was going to be adopted into the TIA.

Mr. Cheney replied that the data tool would most likely need to be tested for at least a year.

D) FDOT Report

Ms. Schoelzel stated that Florida has been ranked last out of all the states in regards to using Stimulus funds. However, she believes that there are a number of good reasons, including:

- Some of the Federal requirements are different
- Some of the states used the money on state jobs
- Florida's budget requirements are different

Once the audits begin, she feels confident that Florida will come out on top.

Ms. Schoelzel gave an update on the Stimulus Funds. Volusia County has seven projects. Two have executed LAP agreements and five do not. For those cities whose LAP agreements have not been executed, FDOT is going to begin calling the City/County Managers responsible to obtain the information that is required in order to execute the agreements. Florida's unemployment rate is 10% and we need to get these projects going in order to get people to work.

E) Volusia County Construction Report

Mr. Cheney gave an update on the new Volusia County trails program. Construction will begin on Williamson Boulevard, up to LPGA Boulevard which will include intersection improvements at LPGA Boulevard (dual left turn lanes at all four approaches).

V. Staff Comments/Information Items

- **XU Funds and Feasibility Studies**

Mr. Keeth noted that a 25% match is now required on all feasibility studies.

- **Update on the Status of the Adoption of the MPO Transportation Impact Analysis (TIA) Guidelines**

VI. TCC Member Comments

Mr. McCord stated that Port Orange has a current project funded by XU funds. With the change in feasibility studies, what will be the impact? He asked if they would be asked to provide a match.

Mr. Harris replied that he would know more after a new draft policy was drawn up. There are two studies currently ongoing and those have been suspended.

VII. Press/Citizen Comments

There were no press or citizen comments.

VIII. Adjournment

The meeting adjourned at 4:51 p.m.