

**February 16, 2010
Citizens' Advisory Committee (CAC)
Meeting Minutes**

Members Present:

Malcolm Smith
Ferd Heeb
J. NeJame
P.J. Arvidson, Chairperson
Bob Storke
Peter Hauser
Susan Elliott
Don Romanik
Bobby Ball
Nadine Collard
Tomm Friend
Dan D'Antonio
Heather Blanck
Mary Schoelzel (non-voting)
Karl Welzenbach (non-voting)

Representing:

DeLand
Edgewater
Flagler Beach
New Smyrna Beach
Orange City
Ormond Beach
Pierson
Ponce Inlet
Port Orange
Volusia County
Volusia County
Volusia County
Votran
FDOT District V
MPO Staff

Members Absent:

Donald Smart (excused)
Gilles Blais
Lary Galphin (excused)

Representing:

Daytona Beach
Holly Hill
Volusia County

Others Present:

Pamela Blankenship, Recording Secretary
Lois Bollenback
Bob Keeth
Jean Parlow
Stephan Harris
Betty McKee
Josiah Banet
Gary Huttman
Lance Decuir

Representing:

MPO Staff
MPO Staff
MPO Staff
MPO Staff
MPO Staff
FDOT
HNTB
Burgess & Niple
FDOT

I. Call to Order / Roll Call / Determination of Quorum

The meeting of the Volusia County Metropolitan Planning Organization (MPO) Citizens' Advisory Committee (CAC) was called to order at 1:33 p.m. by Vice-Chairman Dan D'Antonio. The roll was called and it was determined that a quorum was present.

II. Consent Agenda

A) Approval of January 19, 2010 CAC Meeting Minutes

B) Review and Recommend Approval of Revised Enhancement Selection Criteria

Mr. Storke moved to approve the Consent Agenda.

Ms. Collard noted that the volunteers listed for the UPWP Subcommittee in the CAC minutes were incorrect. She stated that she had not volunteered for the UPWP subcommittee. (Mr. NeJame had volunteered but was not listed for the UPWP Subcommittee)

The motion to approve the Consent Agenda with the amendment to the CAC meeting minutes as noted above was seconded by Mr. NeJame and carried unanimously.

III. Action Items

A) Review and Recommend Approval Resolution 2010-01 Amending the FY 2009/10-2013/14 TIP in Preparation for the New "Jobs Bill"

[This item was addressed following Action Item B]

Mr. Welzenbach stated that he recently sent an email to all the MPO's committee members, public works directors and the city/county managers, as well as numerous other staff. The email stated that there was a definite possibility that there would be money available from the new Jobs Bill. It was requested that if anyone had projects that may be eligible, they should contact the MPO or FDOT. The previous Stimulus list, the prerequisites for submitting and the federal functionally classified roads list were included in the email which was sent out. Neither he nor FDOT has heard back from anyone, with the exception of the Volusia County. He sent a reminder email last week and still has not had a reply from anybody.

Mr. Welzenbach stated that there were two amendments to the TIP: the first is a standard amendment for a safety project and the second is in case the Jobs Bill goes through and Volusia County receives money. There is a bridge replacement project that is eligible and staff recommends the MPO Board approve this candidate project to be submitted as a possible new stimulus project. He urged the CAC members to discuss this with their city staff.

Mr. Ball asked for a summary of which projects will qualify.

Mr. Welzenbach stated that the projects must have 100% plans, the permits pulled, have no right of way issues, include a cost estimate and schedule, as well as the date the city thinks they will be giving the award to the contractor.

Ms. Schoelzel stated that FDOT may be taking the projects over if the projects are ready to go to ensure that the money is used and the project completed.

Mr. Heeb noted that the cities were most likely not responding because there were too many requirements.

Discussion ensued.

Ms. Arvidson asked if enhancement projects were included.

Mr. Welzenbach replied that they are included, however, a local match is still required.

Ms. Schoelzel stated that Volusia County has indicated that they had submitted two projects even though they were not totally complete: New York Avenue streetscape and the Orange Avenue sidewalk improvements.

Mr. Welzenbach added that the Tomoka Farms Trail should also be on the list of ready to go projects.

Ms. Schoelzel stated that FDOT had not yet received any information on that project.

Mr. Friend asked if synchronizing signal timing would be included among projects that could be submitted.

Mr. Welzenbach replied that it should be included because it falls under the ITS/Traffic Ops/Safety category.

MOTION: Mr. Smith moved to recommend approval Resolution 2010-01 amending the FY 2009/10-2013/14 TIP in preparation for the new "Jobs Bill". The motion was seconded by Mr. NeJame and carried unanimously.

B) Review and Recommend Approval of CAC Bylaws

Mr. Smith questioned the fact that the CAC had voted unanimously to include a representative from Volusia County Traffic Engineering as a non-voting member and it was not included in the revised bylaws.

Ms. Collard noted that the issue had not been discussed at the Bylaws Subcommittee.

Mr. Heeb asked why it was necessary to provide a monthly written report back to their city representatives.

Mr. Welzenbach explained that the actions of the CAC are important for the Board members to be aware of. Many of the Board members have not been informed on the actions taken by the CAC members.

Mr. Heeb asked if the CAC chairman reported to the MPO Board at their meeting.

Vice Chairman D'Antonio stated that this opens up the lines of communication.

Mr. Storke noted that the election cycle dates needed to be adjusted in the bylaws to coincide with the MPO bylaws. The month currently listed for elections is November and should be June.

MOTION: *Mr. Heeb moved to recommend approval of the amended CAC bylaws to include the following changes: the election cycle changed to June and the addition of a non-voting Volusia County Traffic Engineering CAC member.*

Mr. Friend asked about the deletion of a number of paragraphs under Section 1.4 – including “...the right for the CAC to hold public meetings to elicit public reaction ...”.

Mr. Welzenbach explained that the CAC is still entitled to do this, with the caveat that participation would be expected from committee members.

Mr. Romanik noted that there were two B's under section 1.4.

The motion with the above-noted changes was seconded and carried unanimously.

IV. Presentation and Status Reports

A) Presentation on ISB Coalition

Mr. Lance Decuir, FDOT, gave a brief PowerPoint presentation on the ISB Coalition Transportation Study. This is an 18 month study which will look at the future vision (long and short term) for the International Speedway Boulevard corridor. Public outreach efforts will be a key piece of the study. The ISB Coalition meets on the 1st Monday of the month from 1:00 – 3:00 p.m. at Daytona State College.

B) Presentation on Timeline for Call for Projects for Enhancement Priority Project Listings

Mr. Keeth stated that the annual call for projects will be issued on March 24th. After which, there will be five weeks for the cities to prepare their applications, which will be due on May 3rd. The MPO will then review the applications, and send them to the MPO Board for approval by the end of June. All the projects will then be compiled and

submitted to FDOT in October, to allow them to incorporate those projects into the next year's Work Program.

C) 2035 LRTP Update

Ms. Bollenback explained that there are a number of current public outreach efforts occurring in an effort to gather information for the 2035 LRTP. There is a survey available, and so far, there have been over 250 responses, both online and in print. MPO staff is working on forming the 2nd written survey which will include more detailed questions. She added that she hopes to develop the 2nd survey at the LRTP Subcommittee meeting tomorrow and bring it to the committees and Board in March.

Ms. Bollenback reviewed the Make Your Mark events that have been held mostly in East Volusia. In addition, a number of events are currently scheduled for the west side of the County and she is looking to schedule a few more. She noted that these events have been, for the most part, successful and the challenge is to process all of the information collected. The MPO has launched a website for the 2035 LRTP and a press release is included in the agenda. There has been fairly good exposure in the media. She requested that she be notified if any of the cities have done any public outreach on their part so that it could be included as part of the public record.

Mr. Friend stated that one of the questions that was asked last year is no longer on the survey: Are people satisfied with the road system in Volusia County? [The question was in a Volusia County survey, not the MPOs survey]

Ms. Bollenback questioned whether it would need to be repeated since it was already answered.

Vice-Chairman D'Antonio stated that the question did not promote an answer that gave any detailed information.

Ms. Bollenback explained the activity schedule for the LRTP which was included in the agenda. She requested that the CAC members to allow the LRTP Subcommittee to work on refining the Technical Alternative #1 at their meeting tomorrow. Because of the lack of time, the Alternative will not come back to the CAC again.

MOTION: *Mr. Heeb recommended approval of a motion to allow the LRTP Subcommittee to edit Technical Alternative #1 as necessary. The motion was seconded by Mr. Hauser and carried unanimously.*

Minor discussion continued.

D) FDOT Report and ARRA Project Status Updates

Ms. Schoelzel stated that there was no construction report this month. She noted that the funding for the resurfacing project on SR A1A came in lower than expected and that low bid funding was moved back to bike/ped for the MPO to program.

Ms. Schoelzel gave a brief report on the status of the Stimulus projects.

E) Volusia County Construction Report

Ms. Booker gave the Volusia County construction report.

V. Staff Comments/Information Items

There were no staff comments.

VI. CAC Member Comments

There were no CAC member comments.

VII. Press/Citizen Comments

There were no press or citizen comments.

VIII. Adjournment

The meeting adjourned at 2:55 p.m.